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Cabinet Member for Adult Services

4<sup>th</sup> July 2018

**Name of Cabinet Member:**

Cabinet Member for Adult Services – Councillor F Abbott

**Director Approving Submission of the report:**

Deputy Chief Executive (Place)

**Ward(s) affected:**

None

**Title:**

Outstanding Issues

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**Is this a key decision?**

No

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**Executive Summary:**

In May 2004 the City Council adopted an Outstanding Minutes System linked to the Forward Plan, to ensure that follow up reports can be monitored and reported to Elected Members. The appendix attached to the report sets out a table detailing the issues on which further reports have been requested by the Cabinet Member for Adult Services, so that she is aware of them and can monitor progress.

**Recommendations:**

The Cabinet Member for Adult Services is requested to consider the list of outstanding issues and to ask the Member of the Strategic Management Board or appropriate officer to explain the current position on those which should have been discharged at this meeting or an earlier meeting.

**List of Appendices included:**

Table of Outstanding Issues

**Background papers:**

None

**Other useful documents:**

None

**Has it or will it be considered by Scrutiny?**

No

**Has it, or will it be considered by any other Council Committee, Advisory Panel or other body?**

No

**Will this report go to Council?**

No

**Report author(s):**

**Name and job title:**

Michelle Rose  
Governance Services Officer

**Directorate:**

Place

**Tel and email contact:**

Tel: 024 7683 3111

E-mail: [michelle.rose@coventry.gov.uk](mailto:michelle.rose@coventry.gov.uk)

Enquiries should be directed to the above persons.

<b>Contributor/approver name</b>	<b>Title</b>	<b>Directorate or organisation</b>	<b>Date doc sent out</b>	<b>Date response received or approved</b>
<b>Contributors:</b>				
<b>Names of approvers: (Officers and Members)</b>				

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	<b>Subject</b>	<b>Date for Further Consideration</b>	<b>Responsible Officer</b>	<b>Proposed Amendment to Date for Consideration</b>	<b>Reason for Request to Delay Submission of Report</b>
1	<b>Workforce Development Strategy and Practice Quality Assurance in Adult Social Care 2017-2019</b> Further report providing an update on the Workforce Development Strategy and Quality Assurance (Minute 22/17 of the Cabinet Member for Adult Services refers – 26 <sup>th</sup> January, 2018)	To be confirmed - further report to be submitted when update information is available	Deputy Chief Executive (People)  Pete Fahy Andrew Errington		
2	<b>Renewing the Section 75 Partnership Agreement for Mental Health Services</b> new S75 agreement from April 2019 (Minute 27/17 of the Cabinet Member for Adult Services refers – 29th March, 2018)	March 2019	Deputy Chief Executive (People)  Pete Fahy Sally Caren		

\* Identifies items where a report is on the agenda for your meeting